

PORLOCK PARISH COUNCIL

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Notice of the Environment & Amenities Committee Meeting of Porlock Parish Council

To Councillors; D Heath (Chair), S McCanlis and D McCanlis

**You are hereby summoned to attend the Environment & Amenities Committee meeting at 3pm on
Thursday 14th May 2026, at the Old School Centre, Porlock**

Dated: Friday 8th May 2026

Johnathan Jones

Clerk and Responsible Financial Officer to Porlock Parish Council

A Health and Safety announcement will be made at the start of the meeting.

This meeting will be recorded in accordance with NALC's Guidance on Recording of Parish Meetings.

Agenda

- 1) Receive apologies for absence (LGA 1972 s85 (1))**
- 2) Resolve any declarations of interest and dispensations granted**
Members to declare any interests they may have in agenda items and consideration of any prior requests from member for dispensations (NB this does not preclude any later declarations) (Localism Act 2011 s33)
- 3) Resolve items to be dealt with after the public, including press, have been excluded (Public Bodies (Admission to Meetings) Act 1960 s1(2))**
- 4) Resolve the minutes of the Environment & Amenities committee meeting held on the 25th March 2026**
LGA 1972 s12 para 41(1))
- 5) Receive any Environment & Amenities related updates on the action log report**
- 6) Public participation**
This section provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate. (LGA 1972 s 12 paras 10(2) (b))
- 7) Resolve the works schedule for the manual weeding plan and review the weed control papers presented to council on the 8th April 2026**
- 8) Resolve the maintenance works schedule for the Jubilee Garden**
- 9) Resolve the works schedule St Dubricius Churchyard**
- 10) Resolve the annual works schedule for floral displays (tubs/barrels/pots)**
- 11) Resolve the Floral Display Adoption Agreement and recommendations to council**
- 12) Subject to resolution of items 7,8,9 & 10, resolve the work packages adverts and agree next steps**
- 13) Receive an update on the Old School Centre Community Orchard pond project actions and resolve next steps for recommendation to council:**

- a) Design including pond location
- b) Project management
- c) Community Engagement
- d) Budget requirements and funding options
- e) Tender process

14) Receive an update on the recently approved waste collections:

- a) Villes Lane/Meadowhayes steps
- b) Saturday Waste Collection

15) Resolve next steps for the outstanding maintenance works at St Dubricius and recommendations to council for works to the:

- a) Footpath at the rear of the church
- b) Masonry wall to the south
- c) Coping to the west of the gate piers to the north path
- d) Masonry maintenance to the cross in the churchyard

16) Discuss budget planning and requirements for 2027/28 and 2029-2032 forecasting

17) Receive an update on Coach Road / Church View fence and grounds management and resolve next steps and recommendations to council

18) Note outstanding/deferred items:

- a) **Resolve the priority order for the water refill units** – to be discussed once the locations review from Wessex Water has been received.
- b) **Resolve the removal or repair and refurbishment or replacement of the community noticeboard at the Central Garage forecourt** – to be discussed once the churchyard railing noticeboards review has been carried out.
- c) **Resolve and recommend to council how to improve litter management in the village and what devolution opportunities council should seek from Somerset Council.** – To be discussed following the outcome of Somerset Councils service review.

19) To receive any other business - For information only