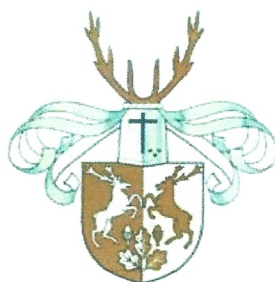


Porlock Parish

Clerk to the Council
Mrs. D Taylor-Pitkin
Office Opening Hours:

Monday	CLOSED
Tuesday	9:30 – 14:00
Wednesday	9:30 – 14:00
Thursday	9:30 – 14:00
Friday	CLOSED



Council

Contact Details:
Parish Office
Old School Centre, West End
Porlock, Somerset.
TA24 8QD
Office Tel: 01643 863350
Email: porlockpc@gmail.com
<https://porlockparishcouncil.org>

APPLICATION FOR FINANCIAL ASSISTANCE 1st April 2020 to 31st March 2021

IMPORTANT NOTES

Please complete this application form in full and return to the above address providing any additional supportive material (i.e.: accounts, cash flows, quotations etc) in order to assist with your application.

If your application is successful, the funds for your project will be released from **The Porlock Allotment Trust Fund**. This Trust Fund is specifically in place to assist with the enhancement of Porlock Village and to enable community groups to obtain a **small** grant to purchase tangible items, assist in providing local projects or getting a new project started. There are limited funds available and the Parish Council has a set budget of £1225.00 for 2020/2021 which will not be exceeded. Grant applications will be reduced if necessary, to stay within budget.

Applications are considered at the Parish Council's Monthly Meetings every second Wednesday.

Please note the following conditions.

- *The Parish Council must receive evidence of the project starting before any funds are released.*
- *All applicants must provide receipts before funds are released.*
- *The Chairman has the authority to release emergency finds when necessary.*
- *All money must be spent in the current financial year ending 31st March 2021.*
- *The Parish Council may request an element of match funding.*
- *The Parish Council is to be included in any publicity, acknowledgments, media coverage and funding plaques and notices.*

Please complete all questions and ensure that the following documentation is enclosed to avoid delay in assessing your application: -

- *Copies of the last completed financial year's audited accounts*
- *List of grants received from other organisations during the last five years*
- *List of names & addresses of all Trustees, Directors, Executive Members*



PROJECT DETAILS

1 Name of Organisation.

Porlock Community Toddler Group.

2 Please give details of the project with which you require assistance.

We are looking forward to re-opening this Friday (02-10-2020) after having to close due to COVID. Because we have additional expenses and have not been ~~raising~~ ^{collecting} our 50p charges we are funding it out of our personal money (between myself and Kim Ely).

3 How will Porlock benefit from the project?

Providing a much needed social group for lonely and isolated parents and offering a safe place for young children to play and engage with children of a similar age.

INFORMATION ABOUT THE ORGANISATION

4 Please state the main objectives of the organisation.

Providing support and mental health/wellbeing "a safe place for children to play" to young families. Bring families together (safely) in these difficult and sometimes lonely times.

5 Please give an account of the organisation's activities over the last twelve months.

Before March 2020 we were running a session every term time Friday morning. During lockdown we have been reaching out to families offering support and small get-togethers at the recreational ground.

We are looking forward to re-opening albeit at a reduced capacity.



- 6 Officers of the Organisation: please give name, address, and daytime telephone number of the following:

CHAIRMAN: Sophie Gundryll

SECRETARY: Kimi Ely

TREASURER: "

Note: Please provide a separate list detailing the names & addresses of all Trustees, Directors and/or Executive Members

- 7 Number of regular active members of the organisation: 20

- 8 Is membership limited for any reason (if so please explain) Yes / No

FINANCIAL DETAILS

- 9 Total cost of project (including VAT).
Please forward details of estimates, if available. £150.

- 10 Can you reclaim VAT Yes / No

- 11 Amount of assistance required £150.

- 12 Please give details of all grant application payments to date, and fund-raising activities in the last twelve months with relevant net income from each event or activity.

£500 from 'Somerset coronavirus response and recovery fund' to pay for shed.

- 13 List fundraising activities proposed in the future.

- we will continue to charge 50p per family per session.
- we will be applying for any available grants.
- If we come across the need for another new project like the shed, we will run another Facebook donation appeal.



14 Please state the annual membership fee and weekly attendance fee where appropriate

50p per family per weekly session.

15 Please list other organisations to whom you have applied to for funding

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Note: Please provide a copy of the organisation's last financial years audited accounts and a list of grants received from other organisations during the last five years.

DECLARATION

I declare that to the best of my knowledge the above information is correct and apply on

behalf of Porlock Community (Name of organisation)

Toddler group.
for financial assistance as detailed above.

Signature: S. Gundrill Date: 29.09.2020

Name (please print) SOPHIE GUNDRILL

The Parish Council reserve the right to request additional information to ensure each project will be completed before making funds available.

I would like to list the items in which we require from the grant;

- Infrared 'No touch' thermometer.
- cleaning supplies to maintain health and safety during pandemic.
- Exterior wood preserver for new shed.
-  Thick roofing felt for new shed.

- A small budget for replacement toys as a percentage are inappropriate (soft toys)