

PORLOCK PARISH COUNCIL

Old School Centre, West End, Porlock Somerset. TA24 8NP

01643 863350 info@porlockparishcouncil.gov.uk

www.porlockparishcouncil.gov.uk



SPONSORSHIP & GRANT APPLICATION FORM

Thank you for your interest in applying for a sponsorship and grant from Porlock Parish Council. Please read the grant policy before starting to fill in the form.

If you require any advice or guidance, please contact Porlock Parish Council on 01643 863350 or at info@porlockparishcouncil.gov.uk.

Completed forms to be returned by email, or posted to - Porlock Parish Council, Old School Centre, West End, Porlock, Somerset TA24 8NP.

1. Name/Address of individual organisation

Contact name: Sarah Shorten, Stacked Wonky Foundation Ltd

Position in organisation (If applicable): Artistic Director

Contact telephone number: [REDACTED]

Contact email: sarah@stackedwonky.com

2. Briefly describe the aims and objectives of your organisation or sponsorship activity;

What does your organisation do and how does it generally benefit the residents of Porlock?

Stacked Wonky is a charitable arts organisation located on Porlock High Street. We do three things: (i) devise professional performances, (ii) run an innovative educational programme for children, young people and adults, and (iii) engage with our community to use creativity as a force for good.

- We work with over 60 children, young people and families in Porlock Vale, providing access to creative opportunities and emotional support.
- We employ 5 to 8 local freelancers, and 5 to 10 local volunteers on a regular basis.
- Our HQ hosts an Art Club, Music Club, Textiles Club and Women's Circle for adults in the village.
- We work alongside high street businesses, organisations, educators and neighbours to share expertise and support community projects.

Where does your organisation meet and how often: monthly board meetings

Number of members: 6 trustees

3. How much funding are you applying for? £

NOTE: Council will normally request more detailed information for applications of £500 or more.

4. What is the total cost of your project? £1,660
*Please give a full breakdown of what the funding will be spent on
 (Use a separate sheet if more space needed)*

Item	Notes	Total
Freelance Events Manager	4 days @ £100/day – in-kind mentoring support offered by Stacked Wonky	£400
West Somerset Brass Band	2 x 45-minute sessions	£180
Entertainment	Currently exploring the possibility of mobile street performers: £100 x 3	£300
Face painter		£70
Outdoor Christmas karaoke/sing-a-long	Potential hire of equipment	£120
Town Crier	To be donated to Somerset Radio	£50
Santa's Grotto costs	40 visits x £4.50/child = £180 + £20 decoration/materials etc	£200
Flyers, posters and banners	Churchgate Gallery has offered in-kind graphic design	£200
Santa Dash		£10
Marshalls' refreshments		£25
Performers' refreshments		£30
Contingency		£50
TOTAL		£1,635

5. Please give an overview of how your organisation is normally funded:

Grants, commissions and donations – please see our most recent accounts.

6. Briefly describe the project for which you require a grant.

Please be aware that PPC do not normally give grants for running costs. If your application contains an element of running costs, please detail your plans to source alternative funding for this in future years. If your application is for over £500 please give full details of the circumstances related to your request.

As the Council has stepped back from running Late Night Shopping and no other organisation has stepped forward in its place, high street traders have asked Stacked Wonky to "hold" the event so it might go ahead. This decision was taken at a traders meeting in September 2026.

Traders of Porlock (TOP) is not constituted and therefore does not meet the Council's grant criteria, nor would it be able to acquire insurance for the event. This is why we have been asked by traders in the group to assist.

We have events expertise, requisite public liability insurance and are a charity.

We wish to make it clear we are not leading, designing or driving the event – we are simply working with fellow traders to hold the event. Thus, this grant request is **not** for a Stacked Wonky project, rather for an important annual village event.

We would like Late Night Shopping to take place on Saturday 12 December to segue with the Living Nativity on Friday 11 December. It would run from 4.30 pm to 7.30 pm approximately.

It is hoped to be a traditional, authentic, warm and welcoming Christmas thank-you to locals, visitors and shoppers from traders and local organisations, whilst keeping an eye on sustainable practices.

Critically, as traders report feeling overwhelmed, stressed, untrusting of processes, exhausted etc,

everyone agreed employing a freelance events manager to coordinate the event would be a good idea. The events manager will report to Sarah Shorten, Stacked Wonky's Artistic Director, who will sign off on the event plan and risk assessment in conjunction with a small group of traders. The events manager will be able to spend valuable time with each business, trader or organisation to ensure smooth marketing and successful delivery of the event.

7. Explain how the project would benefit the community or residents of Porlock.

The community has always enjoyed Late Night Shopping, which brings together a vast number of local organisations: the school, churches, museum, Council, library, traders, volunteers etc.

It brings vital publicity and income to those who have had a difficult year.

It enables locals to walk to a lively, fun event during the festive season to celebrate and enjoy what the village has to offer.

We believe the Council has been the major grant funder of the event in recent years.

8. Details of any other funds/grants you have received:

a. This event: none

b. By your organisation, in the last two years: Stacked Wonky 2024/25 income: £95,000 from Arts Council England, Somerset Community Foundation etc.

9. Outline the fund-raising activities you have undertaken in the last 12 months and what is planned for the next 12 months:

Not relevant in relation to this grant application, although TOP would be wise to consider becoming a constituted organization so it could apply for the grant next year.

10. Details of any grants or funding received from Porlock Parish Council in the past three years:

Please provide the dates and amounts: NONE

11. Anticipated income/expenditure for next 12 months:

Income: £100,000. Expenditure: £90,000

12. If the funding is for security measures do you have the support of the local police and/or crime reduction officer? Not applicable

Please give us details of the bank account that the grant should be paid into if approved.

Name of Account: Stacked Wonky Foundation Ltd

Account number:

Sort Code:

Bank: HSBC

Please provide the following supporting documentation with your application:

- Your most recent accounts;
- A copy of last bank statement;
- A copy of your constitution;

- Details of your organisation's officers;
- A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- Any other documentation you feel may help in assessing your application.

Organisations are expected to have clear written aims & objectives, a written constitution and a separate bank account. However not having these does not automatically mean the application will be refused, especially for grants under £500, subject to suitable evidence of the organisation's structure and its requirements being demonstrated to Council.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I agree that Porlock Parish Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that PPC may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration: I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

Signed

Date