

PORLOCK PARISH COUNCIL AGREEMENT: VILLAGE FLORAL DISPLAY ADOPTION



This Agreement is made between:

The Council: Porlock Parish Council
and

The Adoptee (Resident / Local Organisation):

Display Location(s): _____ **Annual Budget £** _____

Container Type(s): _____

1. Purpose of the Agreement

This Agreement sets out the terms under which the Adoptee agrees, on a unpaid basis, to adopt and maintain specified village floral displays owned by Porlock Parish Council, for the benefit of the local community.

2. Term

This Agreement commences on ___ / ___ / _____ and ends on ___ / ___ / _____. It may be renewed annually by mutual agreement.

3. Adoptee Responsibilities

The Adoptee agrees to:

- Plant, manage, and maintain the floral displays in good condition throughout the growing season.
- Weed, deadhead, prune, and replace plants as necessary within the agreed budget.
- Keep display areas tidy and free from litter related to the containers.
- **Report promptly** to the Council any damage, structural defects, instability, or safety concerns relating to containers, brackets, or fixings.
- Not alter, relocate, or dispose of containers without prior Council consent.

4. Council Responsibilities

The Council agrees to:

- Retain ownership of the containers.
- Carry out **daily watering from April through October**, including during periods of dry weather.
- Provide funding for flowers, plants, compost, and reasonable consumables **up to the specified annual budget**.
- Maintain, repair, or replace containers, brackets, or fixings where structural or safety defects are identified.
- Provide reasonable support and guidance where required.

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5. Funding and Expenses

- Funding for the floral displays shall be managed directly by the Council.
- Each Agreement will have its own annual budget, which shall cover plants, flowers, compost/soil, feed, and related consumables.
- All plants and consumables must be purchased only from suppliers approved by the Council.
- Purchases must be made on the Council's account and only with prior written authorisation from the Clerk.
- The Adoptee shall not commit the Council to any expenditure without such prior written approval.
- No reimbursement of costs will be made for purchases incurred without prior written authorisation from the Clerk.

6. Health and Safety

The Adoptee undertakes activities at their own risk and agrees to take reasonable care for their own safety and that of others while carrying out maintenance tasks.

7. Arrangement

This Arrangement is **unpaid** and does not create an employment, contractor, or agency relationship.

8. Withdrawal and Termination

Either party may withdraw from this Agreement at any time by giving **one (1) month's written notice** to the other party. No reason is required.

Signed:

For the Council:

Name: _____

Signature: _____ Date: ____ / ____ / ____

For the Adoptee:

Name: _____

Signature: _____ Date: ____ / ____ / ____